

ARCHBISHOP MIHAYO UNIVERSITY COLLEGE OF TABORA

(A Constituent College of St Augustine University of Tanzania)



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ALMANAC FOR ACADEMIC YEAR 2022/2023

Month	Day	Date	Activity
October 2022	Saturday	1	
	Monday	3	
	Tuesday	4	
	Wednesday	5	
	Thursday	6	
	Friday	7	Long vacation ends
	Saturday	8	Maulid
	Monday	10	Departmental meetings
	Tuesday	11	Faculty Board Meeting
	Wednesday	12	Teaching Practice assessment ends
			Academic Committee Meeting
	Thursday	13	Appointment and Promotion Committee meeting
	Friday	14	Nyerere Day
			Teaching Practice ends
	Saturday	15	
	Monday	17	2 nd Semester Supplementary/Delayed examinations begin
	Tuesday	18	Management Board meeting
	Wednesday	19	All Staff meeting
	Thursday	20	20 th Finance and Planning Committee meeting
	Friday	21	2 nd semester sup/delayed examinations end
	Saturday	22	
	First Semester for 2022/2023		
	Monday	24	Research defence begins
			Arrival and registration of new students/continuing students
	Tuesday	25	Research defence ends
			Orientation for first year students begins
	Wednesday	26	
	Thursday	27	23 rd Governing Board meeting
	Friday	28	Orientation for first year students ends
	Saturday	29	Deadline for uploading supplementary/delayed

		examination results
	Monday 31	Convocation Day
		TCU students transfer window
Nov 2022	Tuesday 1	TEC Board of Trustees meeting (Dar)
		Lectures begin
	Wednesday 2	TEC Board of Trustees meeting (Dar)
	Thursday 3	
	Friday 4	Departmental Examination Committee meeting
	Saturday 5	
	Monday 7	Faculty Board meeting (Examinations)
	Tuesday 8	
	Wednesday 9	Academic Committee meeting (Examinations)
	Thursday 10	Release of 2 nd Semester supplementary/delayed examination results
	Friday 11	Complaints on supp./delayed examinations results begin
	Saturday 12	
	Monday 14	
	Tuesday 15	Graduation Committee meeting
	Wednesday 16	Departmental Research Committee meetings
	Thursday 17	Complaints on supp./delayed examinations results end
	Friday 18	
	Saturday 19	
	Monday 21	
	Tuesday 22	
	Wednesday 23	
	Thursday 24	
	Friday 25	
	Saturday 26	AMUCTA Graduation Ceremony
	Sunday 27	TCU deadline for submission of transfers
	Monday 28	
	Tuesday 29	Submission of faculty reports to DPAA (for Senate/Council meetings)
	Wednesday 30	
December 2022		
	Thursday 1	Administrative Committee meeting
	Friday 2	
	Saturday 3	
	Monday 5	

	Tuesday	6	
	Wednesday	7	
	Thursday	8	
	Friday	9	Independence Day
	Saturday	10	
	Monday	12	46 th SAUT Senate meeting
	Tuesday	13	57 th SAUT Finance and Planning Committee meeting
	Wednesday	14	
	Thursday	15	SAUT Council Meeting
	Friday	16	Seminar on micro-teaching for staff
	Saturday	17	TCU feedback on approved transfers
	Monday	19	
	Tuesday	20	3 rd year Micro-teaching practice
	Wednesday	21	2 nd year Micro-teaching practice
	Thursday	22	1 st year Micro-teaching practice
	Friday	23	Christmas break begins
	Saturday	25	Christmas Day
	Monday	26	Christmas break
	Tuesday	27	Christmas break
	Wednesday	28	Christmas break
	Thursday	29	Christmas break
	Friday	30	Christmas break
	Saturday	31	TCU deadline for submission of the 2022/2023 enrolment data
January 2023	Sunday	1	New Year
			Christmas break ends
	Monday	2	Lectures resume
	Tuesday	3	
	Wednesday	4	DPAF meeting with CRs
	Thursday	5	
	Friday	6	
	Saturday	7	
	Monday	9	
	Tuesday	10	
	Wednesday	11	DPAA meeting with CRs
	Thursday	12	Zanzibar Revolutionary Day
	Friday	13	

	Saturday	14	
	Monday	16	
	Tuesday	17	Departmental Research Committee meetings
	Wednesday	18	
	Thursday	19	
	Friday	20	
	Saturday	21	
	Monday	23	
	Tuesday	24	
	Wednesday	25	3 rd year Micro-teaching practice
	Thursday	26	2 nd year Micro-teaching practice
	Friday	27	1 st year Micro-teaching practice
	Saturday	28	
	Monday	30	
	Tuesday	31	
February 2023	Wednesday	1	Release of first semester examination timetable
	Thursday	2	
	Friday	3	Examination setting begins
	Saturday	4	
	Monday	6	Uploading 1 st semester coursework results begins
	Tuesday	7	
	Wednesday	8	TEC Board of Trustees meeting (Dar)
	Thursday	9	TEC Board of Trustees meeting (Dar)
	Friday	10	
	Saturday	11	Examination setting ends
	Monday	13	Uploading 1 st semester coursework results ends
	Tuesday	14	Examination seminar to academic staff
	Wednesday	15	Deadline for students' complaints on coursework results
	Thursday	16	Internal examination moderation begins
	Friday	17	Internal examination moderation ends
	Saturday	18	
	Monday	20	
	Tuesday	21	Lectures end
	Wednesday	22	Examination seminar to first year students
	Thursday	23	
	Friday	24	
	Saturday	25	
	Monday	27	First semester examination begins
	Tuesday	28	
March	Wednesday	1	

2023	Thursday	2	
	Friday	3	
	Saturday	4	
	Monday	6	
	Tuesday	7	
	Wednesday	8	
	Thursday	9	
	Friday	10	
	Saturday	11	First semester examination ends
	Monday	13	Inter-semester vacation begins
	Tuesday	14	
	Wednesday	15	
	Thursday	16	
	Friday	17	
	Saturday	18	Inter-semester vacation ends
	Monday	20	2 nd Semester lectures begin
	Tuesday	21	
	Wednesday	22	
	Thursday	23	Departmental meetings
	Friday	24	
	Saturday	25	
	Monday	27	
	Tuesday	28	Formation of AMUCTASO Electoral Committee
	Wednesday	29	
	Thursday	30	All staff Meeting
	Friday	31	Deadline for uploading 1 st semester examination results
April 2023	Saturday	1	
	Monday		
	Tuesday	4	ELDC Training for Secondary school teachers
	Wednesday	5	ELDC Training for Secondary school teachers
	Thursday	6	Holy Thursday
			Easter break begins
	Friday	7	Karume Day
			Good Friday
	Saturday	8	Easter Sunday
	Monday	10	Easter Monday

			Easter break ends
	Tuesday	11	Lectures resume
	Wednesday	12	Departmental Examination Committee Meeting
	Thursday	13	
	Friday	14	Faculty Board Meeting (Examination)
	Saturday	15	
	Monday	17	Academic Committee meeting
	Tuesday	18	Release of first semester results
			Faculty Research Committee meeting
	Wednesday	19	Interview of AMUCTASO aspirants
	Thursday	20	First semester examination results complaints begins
			DPAA meeting with CRs
	Friday	21	Submission of reports to DPAA (for Senate/Council meetings)
	Saturday	22	Eid al Fitr
	Monday	24	
	Tuesday	25	AMUCTASO General Election
	Wednesday	26	Union Day
	Thursday	27	
	Friday	28	1 st Semester examination results complaints end
	Saturday	29	Seminar for newly elected AMUCTASO leaders
May 2023	Monday	1	Workers' Day
	Tuesday	2	Students' College Baraza
	Wednesday	3	3 rd year Micro-teaching practice
	Thursday	4	2 nd year Micro-teaching practice
	Friday	5	1 st year Micro-teaching practice
	Saturday	6	
	Monday	8	54 th SAUT Senate meeting
	Tuesday	9	64 th SAUT Finance and Planning meeting
	Wednesday	10	
	Thursday	11	
			74 th SAUT Council meeting
	Friday	12	
	Saturday	13	
	Monday	15	
	Tuesday	16	
	Wednesday	17	

	Thursday	18	
	Friday	19	
	Saturday	20	
	Monday	22	
	Tuesday	23	Faculty Dean (s) and HoDs meeting with CRs
	Wednesday	24	
	Thursday	25	
	Friday	26	
	Saturday	27	
	Monday	29	
	Tuesday	30	Departmental meetings
	Wednesday	31	
June 2023	Thursday	1	Faculty Board meeting
	Friday	2	
	Saturday	3	Symposium on environmental issues
	Monday	5	Community outreach: Cleanness activity at Kitete Hospital
	Tuesday	6	1 st year Micro-teaching practice
	Wednesday	7	2 nd year Micro-teaching practice
	Thursday	8	3 rd year Micro-teaching practice
	Friday	9	Examination setting begins
	Saturday	10	
	Monday	12	
	Tuesday	13	Almanac/Prospectus Committee meeting
	Wednesday	14	Appointment and Promotion Committee meeting
	Thursday	15	
			Examination setting ends
	Friday	16	Management Board meeting
	Saturday	17	
	Monday	19	
	Tuesday	20	
	Wednesday	21	Internal moderation of second semester examination begins
	Thursday	22	Internal moderation of second semester examination ends
	Friday	23	
	Saturday	24	DPAF meeting with CRs
	Monday	26	

	Tuesday	27	Submission of academic/administrative reports to DPAA/DPAF for the FPC & Governing Board meetings
	Wednesday	28	Uploading coursework results for second semester begins
			Faculty Board meeting
	Thursday	29	Eid al-Adha
	Friday	30	Administrative Committee meeting
July 2023	Saturday	1	
	Monday	3	Release of second semester examinations timetable
			DPAA meeting with CRs
	Tuesday	4	Uploading coursework results for second semester ends
	Wednesday	5	Research defence begins
	Thursday	6	Research defence ends
	Friday	7	Saba-Saba
			Kiswahili Day
	Saturday	8	2 nd semester lectures end
	Monday	10	Complaints on second semester coursework results begin
	Tuesday	11	
	Wednesday	12	Complaints on second semester coursework results end
	Thursday	13	
	Friday	14	
	Saturday	15	
	Monday	17	2 nd semester examinations begin
			SIMS Open for uploading 2 nd semester examination results
	Tuesday	18	
	Wednesday	19	
	Thursday	20	
	Friday	21	
	Saturday	22	
	Monday	24	
	Tuesday	25	
	Wednesday	26	
	Thursday	27	
	Friday	28	
	Saturday	29	2 nd semester examinations ends
	Monday	31	1 st semester supp/delayed examinations begin
August 2023	Tuesday	1	
	Wednesday	2	

	Thursday	3	Submission of 2023/2024 Almanac draft to DPAA
	Friday	4	Graduation Committee meeting
	Saturday	5	1 st semester supp/delayed examinations end
	Monday	7	Oral Comprehensive Examination begins
			Teaching Practice begins
	Tuesday	8	Farmers' Day
	Wednesday	9	Oral Comprehensive Examination ends
	Thursday	10	Submission of 2023/2024 Prospectus draft to DPAA
	Friday	11	
	Saturday	12	Staff get-together
	Monday	14	Deadline for uploading 2 nd semester examination results
	Tuesday	15	
	Wednesday	16	Departmental Examination Committee meetings
	Thursday	17	Appointment and Promotion Committee meeting
	Friday	18	Faculty Board meeting (Examination)
	Saturday	19	
	Monday	21	Teaching Practice assessment begins
	Tuesday	22	
	Wednesday	23	Academic Committee meeting
	Thursday	24	Release of 2 nd semester final examination & 1 st semester supp./delayed examination results
			20 th Finance and Planning Committee meeting
	Friday	25	Submission of faculty reports to DPAA (for Senate/Council meetings)
			Students' complaints on second semester examination results begin
	Saturday	26	Academic staff's long vacation begins
	Monday	28	
	Tuesday	29	
	Wednesday	30	
	Thursday	31	23 rd Governing Board meeting
September 2023	Friday	1	
	Saturday	2	
	Monday	4	
	Tuesday	5	

	Tuesday	6	
	Wednesday	7	
	Thursday	8	
	Friday	9	
	Saturday	10	Students' complaints on second semester examination results end
	Monday	11	
	Tuesday	12	
	Wednesday	13	
	Thursday	14	Teaching Practice assessment ends
	Friday	15	
	Saturday	16	Teaching Practice ends
	Monday	18	55 th SAUT Senate meeting
	Tuesday	19	65 th SAUT Finance and Planning Committee meeting
	Wednesday	20	
	Thursday	21	75 th SAUT Council meeting
			Publication of the 2023/2024 Prospectus and Almanac
	Friday	22	
	Saturday	23	
	Monday	25	
	Tuesday	26	
	Wednesday	27	
	Thursday	28	
	Friday	29	
	Saturday	30	
October 2023	Monday	2	
	Tuesday	3	
	Wednesday	4	
	Thursday	5	
	Friday	6	
	Saturday	7	Academic Staff's long vacation ends
	Monday	9	Departmental meetings
	Tuesday	10	Appointment and Promotion Committee meeting

	Wednesday	11	
	Thursday	12	Faculty Board meeting
	Friday	13	Management Board meeting
	Saturday	14	Nyerere Day
	Monday	16	2 nd semester supplementary/delayed examinations begin
	Tuesday	17	Academic Committee meeting
	Wednesday	18	
	Thursday	19	
	Friday	20	2 nd semester supplementary/delayed examinations end
	Saturday	21	
	First Semester for 2023/2024		
	Monday	23	Arrival and registration of new/continuing students
			Research defence begins
	Tuesday	24	Research defence ends
	Wednesday	25	Orientation for first year students begin
	Thursday	26	
	Friday	27	Orientation for first year students ends
	Saturday	28	
	Monday	30	Convocation Day
	Tuesday	31	Lectures begin
November 2023	Wednesday	1	
			Deadline for uploading supplementary/delayed examination results
	Thursday	2	
	Friday	3	Departmental Examination Committee meetings
	Saturday	4	
	Monday	6	Faculty Board meeting (Examinations)
	Tuesday	7	TEC Board of Trustees meeting (Dar)
	Wednesday	8	TEC Board of Trustees meeting (Dar)
	Thursday	9	Graduation Committee meeting
	Friday	10	Academic Committee meeting (Examinations)
	Saturday	11	Release of supplementary/delayed examination results for 2 nd semester
	Monday	13	Students' complaints on 2 nd semester supp./delayed examinations begins
	Tuesday	14	
	Wednesday	15	
	Thursday	16	All Staff meeting

	Friday	17	21 st Finance and Planning Committee meeting
	Saturday	18	
	Monday	20	
	Tuesday	21	
	Wednesday	22	
	Thursday	23	
	Friday	24	25 th Governing Board meeting
	Saturday	25	AMUCTA Graduation Ceremony
	Monday	27	
	Tuesday	28	Students’ complaints 2 nd on semester supp./delayed examinations ends
	Wednesday	29	Submission of reports to DPAA (for Senate/FPC/Council Meetings)
	Thursday	30	
December 2023	Friday	1	
	Saturday	2	
	Monday	4	
	Tuesday	5	
	Wednesday	6	
	Thursday	7	
	Friday	8	
	Saturday	9	Independence Day
	Monday	11	56 th SAUT Senate meeting
	Tuesday	12	66 th SAUT Finance and Planning Committee meeting
	Wednesday	13	
	Thursday	14	76 th SAUT council meeting
	Friday	15	
	Saturday	16	
	Monday	18	
	Tuesday	19	
	Wednesday	20	
	Thursday	21	
	Friday	22	
	Saturday	23	Christmas holidays begins

Acronyms & Abbreviations

CR	= Class Representative
DPAA	= Deputy Principal for Academic Affairs
DPAF	= Deputy Principal for Administration and Finance
PT	= Practical Training
TEC	= Tanzania Episcopal Conference
TP	= Teaching Practice

SUMMARY

Major Events: 2022/2023

	<i>Event</i>	<i>Start</i>	<i>End</i>	<i>Duration</i>
	Semester 1			
1	Teaching Practice	5 Sept 2022	14 Oct 2022	6 weeks
2	2 nd Semester supp./delayed examinations	17 Oct 2022	21 Oct 2022	5 days
3	Academic Committee meeting	12 Oct 2022	12 Oct 2022	1 day
4	Management Board meeting	18 Oct 2022	18 Oct 2022	1 day
5	20 th Finance and Planning Committee meeting	20 Oct 2022	20 Oct 2022	1 day
6	3 rd year research defence	24 Oct 2022	25 Oct 2022	2 days
7	First year students' orientation	25 Oct 2022	28 Oct 2022	3 days
8	23 rd Governing Board meeting	27 Oct 2022	27 Oct 2022	1 day
9	Convocation Day	31 Oct 2022	31 Oct 2022	1 day
10	TCU students transfer window	31 Oct 2022	24 Nov 2022	24 days
11	Lectures	01 Nov 2022	21 Feb 2023	15 weeks
12	Academic Committee meeting (Examinations)	09 Nov 2022	09 Nov 2022	1 day
13	AMUCTA Graduation Ceremony	26 Nov 2022	26 Nov 2022	1 day
14	Senate meeting	12 Dec 2022	12 Dec 2022	1 day
15	Finance and Planning Committee meeting (Mwanza)	13 Dec 2022	13 Dec 2022	1 day
16	SAUT Counsel meeting	15 Dec 2022	15 Dec 2022	1 day
17	Micro-teaching	20 Dec 2022	22 Dec 2022	3 days
18	Christmas break	23 Dec 2022	01 Jan 2023	10 days
19	Micro-teaching	25 Jan 2023	27 Jan 2023	3 days
20	TEC Board of Trustees meeting	08 Feb 2023	09 Feb 2023	2 days
21	1 st Semester examinations	27 Feb 2023	11 Mar 2023	12 days
22	Inter-semester vacation	13 Mar 2023	18 Mar 2023	06 days
	Semester 2			

	<i>Event</i>	<i>Start</i>	<i>End</i>	<i>Duration</i>
23	Lectures	20 Mar 2023	08 July 2023	15 Weeks
24	Academic Committee meeting (Examinations)	17 Apr 2023	17 Apr 2023	1 day
25	Easter break	06 Apr 2023	11 Apr 2023	6 days
27	Micro-teaching	03 May 2023	05 May 2023	3 days
28	54 th SAUT Senate meeting	08 May 2023	08 May 2023	1 day
29	58 th SAUT Finance and Planning meeting	09 May 2023	9 May 2023	1 day
30	SAUT Council Meeting	11 May 2023	11 May 2023	1 day
31	Research defence	05 July 2023	06 July 2023	2 days
32	Micro-teaching	06 June 2023	08 June 2023	3 days
	Oral Comprehensive Examination	07 July 2023	09 July	3 day
33	2 nd Semester examinations	17 July 2023	29 July 2023	12 days
34	Teaching Practice	07 Aug 2023	16 Sep 2023	6 weeks
35	Academic Committee meeting	23 Aug 2023	22 Aug	1 day
36	Long vacation	24 Aug 2023	07 Oct	40 days
37	21 st Finance and Planning Committee meeting	24 Aug 2023	24 July 2023	1 day
38	25 th Governing Board meeting	31 Aug 2023	31 July 2023	1 day
39	55 th SAUT-Senate meeting	18 Sept 2023	18 Sept 2023	1 day
40	65 th SAUT-Finance and Planning meeting	19 Sept 2023	19 Sept 2023	1 day
41	SAUT-Council 75 th Meeting	21 Sept 2023	21 Sept 2023	1 day
42	2 nd Semester supp/delayed examinations	16 Oct 2023	20 Oct 2023	6 days
43	Management Board meeting	13 Oct 2023	13 Oct 2023	1 day
44	Academic Committee meeting	17 Oct 2023	17 Oct 2023	1 day
45	SAUT-Finance Planning Committee Meeting	19 Oct 2023	19 Oct 2023	1 day
46	Oral Comprehensive Examination	07 Aug 2023	09 Aug 2023	2 days
47	Semester 2 supp/delayed examinations	16 Oct 2023	20 Oct 2023	5 days
48	22 nd Finance and Planning Committee meeting	19 Oct 2023	19 Oct 2023	1 day
	1st Semester for 2023/2024			
1	Research defence	23 Oct 2023	24 Oct 2023	2 days
2	First year students' orientation	25 Oct 2023	27 Oct 2023	3 days
3	25 th Governing Board meeting	26 Oct 2023	26 Oct 2023	1 day

	<i>Event</i>	<i>Start</i>	<i>End</i>	<i>Duration</i>
4	Convocation Day	30 Oct 2023	30 Oct 2023	1 day
5	Lectures begin	31 Oct 2023	13 Feb 2024	15 weeks
6	TEC Board of Trustees meeting	01 Nov 2023	2 Nov 2023	2 days
7	Academic Committee meeting (Examinations)	08 Nov 2023	08 Nov 2023	1 day
8	AMUCTA Graduation Ceremony	01 Dec 2023	01 Dec 2023	1 day
9	Christmas break	23 Dec 2023	02 Jan 2024	11 days